

Terms of Reference for the post of CEO World Skill Center



About WSC

The World Skill Center (WSC) is a premier advanced skill training institute established by the Government of Odisha, Skill Development and Technical Education Department, through the Odisha Skill Development Authority (OSDA). Shri Naveen Patnaik, Hon'ble Chief Minister of Odisha, inaugurated the WSC on 5th March 2021. The WSC has been established at a cost of 183mn USD with a loan from the Asian Development Bank and funding from the State Government. The Institute of Technical Education Services (ITEES) Singapore, a subsidiary of the world renowned TVET institution ITE Singapore is the knowledge partner for the WSC. It will impart advanced skill training in eight trades from engineering and service sectors. WSC primarily aims at inducting the best talent from ITIs and Polytechnics across the country and train them to become globally employable in emerging areas such as "Industry 4.0". It will act as the center for advanced skilling initiatives of the state government and anchor the participation of students in skill competitions including World Skills. In the hub and spoke model WSC will build the capacity of technical institutions. It has the ambitious target of skilling 1,51,000 youth within a period of the next five years. Considering the mandate of the WSC, it has been incorporated as a Section 8 company.

Duties and Responsibilities of the CEO

The CEO is appointed by the Board of Directors and is responsible for the operation of the WSC and the development of its work. The WSC being a nascent organization, the CEO will have the challenging, yet fulfilling task of shaping the culture and setting the charter as it begins its journey.

Leadership and Strategic Management

- Architect of the Mission, Vision and Values of World Skill Center.
- Provide strategic direction to the organization.
- Establish the policies and design the pathways to achieve the objectives.
- Be fleetfooted enough to incorporate changes and adopt course corrections when necessary.

Quality Management and Governance

- Implement quality management systems in the organization.
- Encourage diversity and accommodate varying viewpoints
- Prepare reports for the Board of Directors and conduct its meetings
- Incorporate Environment Sustainability and Governance (ESG) goals in the working of WSC.

Operations and Human Resource Management

- Oversee day to day operations of the WSC including administrative and academic works.
- Monitor and implement the annual operational plan
- Attract the right talent to WSC, groom them and offer growth opportunities for the identified talent.
- Scale up the activities of the WSC so as to bring it within the reach of school students, selfemployed professionals and make it the port of call for skilling.
- Monitor the functioning of various committees tasked with ensuring gender justice and inclusivity.

Funding and Budget Management.

Manage the funds of the WSC and monitor budgetary allocation and spending.



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- Find innovative streams of internal revenue generation for the WSC.
- Seek assistance from government, international agencies, foundations, corporate and development partners for operations and growth

Networking and Partnership

- Forge and maintain partnerships with governments, national and international agencies, corporates and educational institutions.
- Be versatile to deal with organizations ranging from grassroot level TVET institutions to international universities.
- Undertake collaborative programs, projects and other activities with other agencies in private and public sector.
- Increase the visibility of WSC by hosting and participating in conferences, webinars and conclaves.
- Bring in world class employers to the WSC for student recruitment.
- Develop the WSC into a hub for skill competitions.

Student welfare and outreach

- Inspire students from traditionally disadvantaged backgrounds to pursue courses in WSC and excel
- Promote diversity in student admissions and participation of girl students.
- Promote scholarships and affirmative action to enable greater participation of disadvantaged students
- Monitor the quality of food, hostel facilities and extra-curricular engagements of students

Management of Technology

- Lead the adoption of latest technology like AI/ML/AR/VR in the courses.
- Encourage the development of intellectual property like patents.
- Build platforms for learning which combines the best of proprietary and open source technology.

Qualifications and Requirements.

Basic qualifications

- Must be below 60 years(as on 1st January 2023)
- Must be willing to work fromBhubaneswar for the duration of the tenure

Education

 Doctorate Degree in any branch or Master's Degree in Technical/Engineering or Master's Degree or equivalent in Management

Experience

 At least 10 years of relevant experience in a leadership or senior management role in industry or academics or international agency. Applicants holding administrative posts in reputed institutions shall be preferred

Desirable

International work experience in managing diverse teams with cross functional expertise



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- Involvement in professional organizations related to education, quality management and governance
- Experience in building from scratch or turning around institutions/work verticals/industries

Remuneration

WSC offers salary at par with the directors of institutions of national repute like the IITs,IIITs and NITs with allowances as per the State government rules. The total remuneration per annum inclusive of HRA works out to Rs32,40,000/-. During the period of engagement, the CEO will be eligible for a vehicle at his/her disposition as per norms. The medical expenses of the family shall also be borne by the WSC on reimbursement basis as per norms. Pay protection will be offered for persons employed in Government Departments, Autonomous organizations and Public Sector Undertakings at total remuneration basis. Remuneration is non-negotiable beyond the provisions mentioned

Tenure

The appointment will be made on contractual basis for a period of three years which can be extended for a further three-year period based on performance. However, the position can be held only till the person attains the age of 65 years. It is a full time job stationed at WSC Bhubaneshwar and the candidate has to join within one month after receipt of appointment letter. No extension of joining shall be provided after one month

How to Apply

Interested individuals may apply giving their detailed resume in the prescribed format clearly bringing out their achievements, along with justification in support of their candidature, vision statement for the institution and contact details of at least two distinguished individuals well acquainted with their work. The application typed in the prescribed format along with enclosures may be sent by Registered/Speed Post to the World Skill Center, Tower 2010, Block B, Sector A, Mancheswar Industrial Estate, Bhubaneshwar, Odisha 751007 on or before August 6th 2022. Persons employed in Government Departments, Autonomous Organizations and Public Sector Undertakings, should send their applications through proper channel with an advance copy to the above address. Envelope containing the application form should be inscribed on top of it in bold "APPLICATION FOR THE POST OF CEO, WSC". One copy of the application must be sent electronically (preferably in M.S. Word] to resumeforceo@worldskillcenter.org. The detailed advertisement and the format of application is available on the website https://www.worldskillcenter.org/ and https://skillodisha.gov.in/. Only shortlisted candidates will be called for the interviews.